PLEASE READ THESE INSTRUCTIONS CAREFULLY. MISTAKES IN YOUR CSC APPLICATION COULD LEAD TO YOUR APPLICATION BEING REJECTED.

Visit http://studyinchina.csc.edu.cn/#/login to CREATE AN ACCOUNT.

- The online application works best with Firefox or Internet Explorer (11.0). Menu selection functions may not work with other browsers.
- The online application is only available in Chinese and English.
• Please read this page carefully before clicking on the “Application online” tab to start your application.
• The Program Category is Type A.
• The Agency No. is 1241. This number will indicate that you apply through the Embassy of P. R. China in Canada.
• Use the + by each section to expand on that section of the form.
Fill out your personal information accurately.

- **Make sure to have a valid passport at the time of your application.**
- Use the name and date of birth that are on your passport.
  - Use the name on your passport for all correspondences with the CLIC office or Chinese institutions.
- If you have dual citizenship, list Canadian as your Nationality.
  - Only Canadian citizens are eligible for CLIC support.
- Enter the mailing address for where you will be when your admission documents are sent out.
  - Contact your home or host university coordinator to find out when you will receive your admission documents.
• Fill out your Education and Employment History accurately.
  o For Highest Education enter your current degree studies.
• Apply as a General Scholar
• Unless you plan to take courses that are strictly taught in Chinese language, make sure to list English as Preferred Teaching Language.
• Discipline Applying For and Major Applying for
  o Enter the Discipline and Major for the program you are taking in China
    ▪ For summer programs, this is available on the CLIC website at the bottom of each program page. The program page can be found in the Program Finder.
    ▪ For exchange programs, contact your home or host university coordinator.
• Preferences of Institute
  o Only list the Chinese university that you are going to.
    ▪ Make sure to enter the correct university in China. Once your application is submitted, the scholarship cannot be transferred to another university.
    ▪ List Preferences of Institute II and III as None (see above graphic).
• Duration of Major Study: the length of time you will be studying in China.
• Provide the contact information of the host Chinese university.
  o The contact information for summer programs is available on the CLIC website in the Program Finder.
  o For exchange programs, please contact your home university international office to get your host university contact information.
• In case of emergency, provide the name for at least one family member.
- CLIC has specific requirements for the Supporting Documents that may not be reflected online application system. Make sure to include the following documents in your application:
  - Passport photo:
    - CSC does not require the back of the photo with the signature of the guarantor.
    - This photo can be from longer than 6 months ago as long as the picture looks similar to how you look at the time of your application.
- This is **not** a photocopy of your passport photo page. That is also required but this is different.
- Photos taken with your cellphone or a personal camera will not be accepted. The photo needs to be taken professionally.
  - Certificate of Highest Education (Notarized Copy): An **official** Confirmation of Enrollment from your home university will be sufficient. Unofficial versions will not be accepted.
  - Transcripts of Highest Education (Notarized Copy): An **official** transcript of your current degree program will be sufficient. Unofficial versions will not be accepted.
  - Study Plan: A brief outline of the courses you are taking, how the courses fit into your degree studies, the expected outcomes of your studies in China, and any cultural events or places you will be visiting. This should be less than one page.
  - Only **One** recommendation letter is required and can be obtained from your CLIC Canadian university program administrator. You can find their contact information on the CLIC Contact Us page (http://clicstudyinchina.com/contact-us/)
  - Passport Home Page: A scan of the page of your passport that has your picture and personal information.
  - **Physical Examination Record for Foreigner:**
    - For students studying **under 6 months**: the Physical Examination Record is not required.
      - If the Physical Examination Record is listed as Mandatory and you cannot submit your application without uploading something, then you can upload a statement from yourself that confirms you are healthy enough to study or to do research in China.
        - For example: “My name is John Smith and there are no medical concerns that will prevent me from studying in China.”
    - For students studying **over 6 months**: The Physical Examination must be submitted with your CSC application.
      - The Physical Examination Record can be found here: http://clicstudyinchina.com/wp-content/uploads/2019/02/FOREIGNER-PHYSICAL-EXAMINATION-FORM.pdf
      - **NOTE:** It can take a few weeks to get your lab results. Please give yourself lots of time to prepare the Physical Examination Record.
  - Once you have submitted your application, the system will output a pdf summary of your application.
    - Email the pdf of your application summary to your CLIC Canadian university program administrator.
      - Home university contacts can be found on the CLIC Contact Us page.
  - Students will be notified approximately one month after their CSC application deadline regarding if their application has been accepted.